Ladder and stepladder pre-use checklist

Check before each use. If it fails, label it "Do not use" and remove it.

Site		**Asset / ID**	
Date		**Time**	
Checked by		**Signature**	

#	Check	Pass	Fail	Notes
1	Stiles: not bent, split or damaged			
2	Rungs or steps: not bent, loose, worn or missing			
3	Feet: all present, not worn or damaged			
4	Locking bars or stays work and are not bent			
5	Stepladder platform and hinges in good condition			
6	Clean: no paint, mud, oil or grease on rungs			
7	Labels readable, including maximum load and class			
8	No home-made repairs			

Defects found and action taken:

Tag every ladder and see which have been checked with Checkmate. Free for 2 weeks.
Book your free demo: checkmate-uk.co.uk · 07882 236560

These are general checklists. Always follow the manufacturer's instructions and your own risk assessment, and adapt the items to your equipment. They don't replace expert inspections required by law or guidance, such as LOLER thorough examinations or annual racking inspections.